# CONTROLLER OF EXAMINATIONS ANNA UNIVERSITY: CHENNAI - 25 DISTANCE EDUCATION PAUGUSIVE ESTEMBLE PROPRIEMENTAL CONTROLLER OF THE PROPRIEMENT OF THE

#### **NOTIFICATION**

The Distance Education students End Semester Examination for August / September 2022 will be conducted in the month of January / February - 2023. The Web Portal of the Office of the Controller of Examinations is opened for registration from 03-01-2023 to 09-01-2023 for the Distance Education students of MBA / MCA / M.SC End Semester Degree programmes. Hence, the students are requested to register for the August / September 2022 End Semester Examinations.

This notification is applicable to students coming under Non functioning Study centre also and pay the fess in the given web-portal.

The last date for payment of Examination Fees by the students is 09-01-2023. The Time Table will be published shortly in the website.

#### Registration:

The students can register for the August / September 2022 End semester examinations by following the procedure given below.

- The Registration commences from 03-01-2023 and ends on 09-01-2023.
- Login to student Login with Register number through the official web-portal of COE <a href="https://coe1.annauniv.edu">https://coe1.annauniv.edu</a>
- Open the Reg\_Preview and download the Registration Preview Request Form.
- · Verify the subjects printed on the preview form.
- Fees may be paid online through web-portal and after payment an Acknowledgement form will be generated. (Debit of payment of fees allowed one time only)
- Print the preview form, the Acknowledgement received for the online payment and retain the same for future references.
- For any clarification on Registration process, the students may contact 044-22357248 / 7300 or send mail to diseduannauniv@gmail.com.
- The students who require Change of Exam Centre with valid reasons and proof
  if any should be sent to the Mail -ld <u>diseduannauniv@gmail.com</u>. (Refer
  Annexure I for Change of Exam Centre form to be filled and attached to
  through above Mail-id). The COE office may permit only after verification. If
  not permitted further request from students not accepted.

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CONTROLLER OF EXAMINATIONS

NOTE: - Candidates are advised to read carefully all the given instructions before Registration.

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Fax:

91 - 44 - 2230 1134

044 - 2235 7248, 2235 7300

OFFICE OF THE CONTROLLER OF EXAMINATIONS

#### **INSTRUCTIONS TO THE CANDIDATES**

The Distance Education Examination Application Pre-view form for the End Semester Aug. / Sep. - 2022 Examinations (I, II, III, IV, V,VI & arrears) for P.G. can be downloaded from student login in coe1.annauniv.edu for necessary verification as well as the payment of fees for registration.

- Examination Centre of the candidate will appear when Hall Tickets are issued.
- Candidates must register for all the current and arrear subjects (if any). Partial registration is not permitted.
- **Examination Fees:**

For M.B.A., M.C.A., M.Sc., the fee for a theory / practical examination is Rs.450/and for the project work is Rs.600/-. In addition to the examination fees, M.B.A. & M.Sc. candidates of IV Semester, M.C.A. candidates of VI Semester (Final Semester) candidates have to pay a sum of Rs.1000/- towards issue of Consolidated Statement of Marks, Provisional Certificates and Degree Certificate. These Certificates will be issued as and when the candidate qualifies for the Degree.

For any clarification in registration of arrear subjects/ preview the candidates are requested to contact Office of Controller of Examinations, Distance Education, Anna University, Chennai - 25. (Ph. No. - 044 22357248 / 7300) or send mail to diseduannauniv@gmail.com.

\* The payment of Examination fees through the above given official webportal of COE https://coe1.annauniv.edu after the due date will not be accepted.

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Anna University :: Chennai – 600 025

## Distance Education Programme Examinations – Aug. / Sep. - 2022

## **Examination Centre Option Form**

SI. No.	Place of Examination Centre  Select any ONE  Tick (   ) your choice
1	CHENNAI
2	COIMBATORE
3	TRICHY
4	MADURAI
5	NAGERCOIL DIS COM VILLUPURAM
6 Name	:
Register Number / URN :	
Roll Number (If applicable) :	
Study Centre / Learning Centre :Name, Place and State	
Signature         :           Place         :           Date         :	