

**Industrial Management and Road Transport Organization**

**Important 2mark questions**

1. State the types of leadership.
2. What is factory overhead
3. What is meant by re-order level?
4. What is meant by trip sheet?
5. What do you mean by fitness certificate?
6. Define variable cost.
7. Define job evaluation.
8. Differentiate formal and informal communication.
9. State the purpose of job evaluation.
10. What is meant by act a policy in insurance of goods?
11. List the contents of a goods forwarding note.
12. Write the definition of mini bus.
13. What is meant by overheads?
14. What is depreciation?
15. What is log sheet?

**Important 3mark questions**

1. Distinguish between formal and informal communication.
2. State the advantages of training.
3. Write down the causes of depreciation
4. Explain the term relief services.
5. Write briefly about salesmanship.
6. List the three-time rate systems of wage payment.
7. What is way bill? List the types.
8. Write about log sheet and its use.
9. Write short notes on consumer survey.
10. Differentiate express service and limited stop service.